# RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2003

**Balance Forward** 

RECEIPTS:	£	
1 Balance brought Forward	48.00	
2 Membership fee	24.00	
3 Parents contribution	705.00	
4 Westway development Trust- Small Grant	471.00	
5 EMF-Community Chest	3672.00	
6 EMF-Community Learning Chest	210.00	
7 Westway Development Trust -Support School)	540.00	
8 Bank charge refunds	10.00	
9 CASH Refunds for training	30.00	
TOTAL	5,710.00	
TOTAL	3,710.00	
Dovementer		
Payments: Direct charitable	£	
1 Teaching Materials	191.44	
2 Bank Charges	25.83	
3 Training	30.00	
4 Petty Cash	46.66	
5 Membership fee	8.50	
6 Publicity and Admin	95.69	
7 Telephone and Fax	19.10	
8 Sport	27.50	
9 Salary	364.60	
10 Venue hire	490.00	
11 Pay roll Service	81.00	
Total	1380.32	
OUTSTANDING BALANCE	1300.32	
1 Payroll- (March)	18.00	
2 Staff Salary (March)	286.88	
3 Inland Revenue (Feb & March)	136.62	
	360.00	
4Rent (St Clements)  5 Volunteers expense	99.80	
o volunteers expense	99.80 901.30	
Total armonditures for the many 2002/2002		
Total expenditure for the year 2002/2003	£1380.32 + £901.3 £2281.6	

£5710 - £2281.62

Financial Statements
For the Year Ended 31<sup>st</sup> March 2003

Trustees Annual Report for Year Ended 31st March 2003

Blin Language & Culture was established by a constitution on 18 July 2000.

# The Following are the Founders me...

Hamd Fadega ChairKalate Raki Secretary

Yemane Semra Treasurer

# During April 2002 - March 2003, the trustees were:

> Demsas Eman Chair

Kalate Raki
 Yemane Semra
 Abeba Hamid
 Hamd Fadega
 Vice Chair and Social Issues
 Secretary and Lead Teacher
 Treasurer and Women's Project
 Education, Health and Fundraising

Objects:

#### The charity's objectives are to promote

- · Education, sport and health
- Employment
- Eritrean arts, music and dance
- Language, culture and tradition
- Research and development programmes in UK as well in Eritrea.

Charity	Class	ifica	tion:

What

Education / Training / Sport / Recreational

Who

Children / Young people

How

Provides services e.g. care / counselling.

Review of Activities:

Future Plans:

## Trustees' Responsibilities:

The trustees recognise their responsibilities for keeping proper accounting records and preparing financial statements each year. The appended accounts have been prepared on the receipts and payments basis and have been examined by an independent examiner, whose report is also appended.

Approved by the Trustees

On

And signed on their behalf by

Trustees

#### INDEPENDENT EXAMINER'S REPORT

# TO THE TRUSTEES OF BLIN LANGUAGE & CULTURE

I have examined the attached account and statement, which have been prepared on the receipts and payments basis.

## Respective responsibilities of Trustees and Examiner

The trustees of the charity are responsible for the preparation of the accounts; they consider that the audit requirement of section 43 (2) of the Charities Act 1993 does not apply. I have been appointed under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. It is my responsible to examine the accounts, without performing an audit, and to report to the trustees.

## Basis of Independent Examiner's Report

This report is in respect of an examination carried out under section 43 of the Charities Act 1993 and in accordance with the directions given by the Charity Commissioners under section 43(7)(b). An examination includes a review of the accounting records kept by the charity trustees and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not constitute an audit.

#### Independent Examiner's Statements

Based on my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect accounting records in accordance with section 41 of the Charities Act 1993, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Charities Act 1993. No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.

Date: 25/3/04

Cynthia Smart

Community Accountant

1 Thorpe Close London W10 5XL

# RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2003

	2003 £
Receipts:	
EMF – Community Chest	3,672.00
EMF – Community Learning Chest	210.00
Westway Development Trust – Small Grant	471.00
Westway Development Trust - Support School	540.00
Memberships	24.00
Parents Contributions	735.00
	5,652.00
Payments:	
Direct charitable	
Teachers' Fees	364.60
Teaching Materials	143.97
Publicity / Promotion	48.44
Sport Activities	27.50
Room Hire	490.00
Telephone Calls	20.05
Training	30.00
Bank Charges	25.83
Payroll Service	81.00
Stationery	26.43
Photocopying	19.90
Postage	1.50
Hospitality	28.34
	1,316.06
Excess of Receipts over Payments	4,335.94
Cash and Bank B/fwd @ 1 April 2002	34.00
Bank C/fwd @ 31 March 2003	4,369.94

Approved by the Trustees

terris Abeba-Hamid

and signed on their behalf by

Trustees

# STATEMENT OF ASSETS & LIABILITIES FOR THE YEAR ENDED 31 MARCH 2003

2003 £	
4,369.94	Cash and Bank Bank – Current Account
0.00 <b>4.369.94</b>	Cash in Hand

**Other Monetary Assets** 

Fixed Assets used by the Charity

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LIBERED		1-9111	
Curre	116		111000

Payroll	18.00
Staff Salary	286.88
Inland Revenue	136.62
Rent (St. Clements)	360.00
Volunteers Expenses	99.80
	901.36

Approved by the Trustees on

and signed on their behalf by

Trustees

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2003

# 1. Accounting Basis

These accounts have been prepared on the receipts and payments basis.

#### 2. Unrestricted Funds

All receipts and payments relate to general unrestricted funds.

# 3. Management and Administration Costs

Management and administration costs relate to admin support to the charity. The trustees give all their time free of charge.

# 4. Cash and Bank Deposits

All cash and bank deposits are held in the unrestricted general funds.